





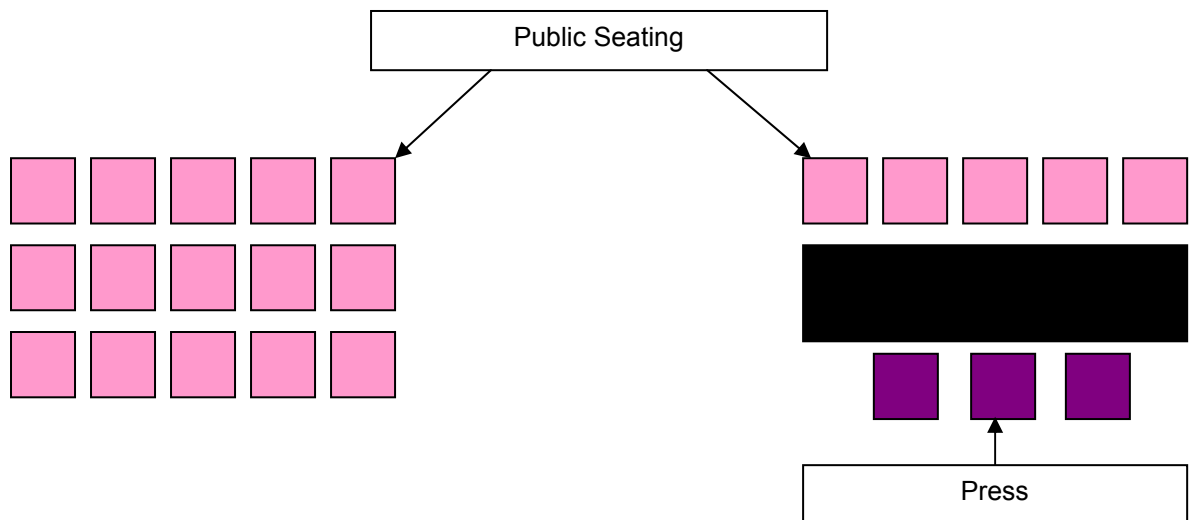
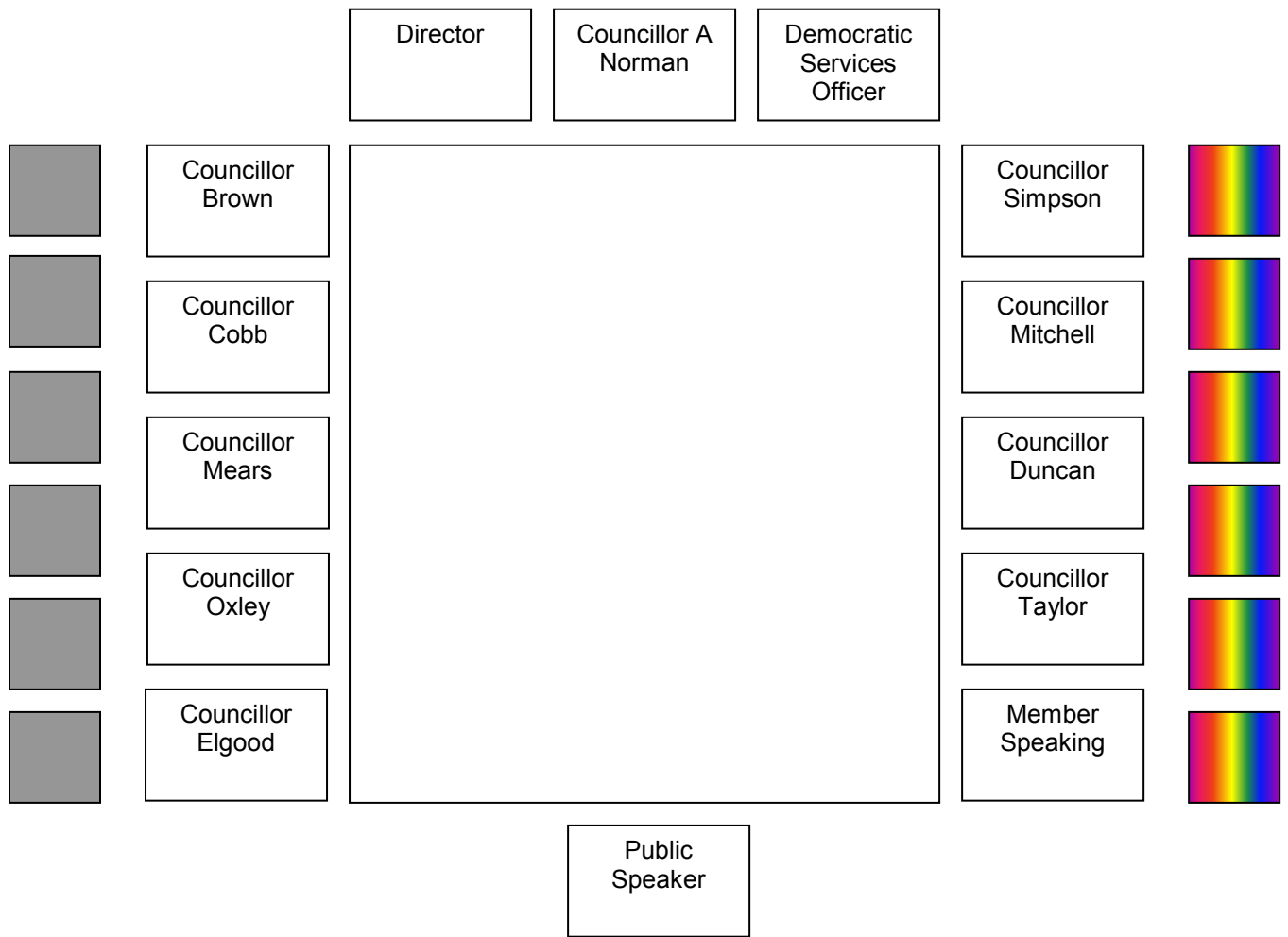
**Brighton & Hove
City Council**

Governance Committee

Title:	Governance Committee
Date:	1 July 2008
Time:	4.00pm
Venue	Council Chamber, Hove Town Hall
Members:	Councillors: Mrs Norman (Chairman) Simpson, Mrs Brown, Mrs Cobb, Duncan, Elgood, Mears, Mitchell, Oxley and Taylor
Contact:	Mark Wall 01273 291006 mark.wall@brighton-hove.gov.uk

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Democratic Services: Meeting Layout



AGENDA

1. PROCEDURAL BUSINESS

(a) Declarations of Substitutes

Where Members of the Council who are Members of Committees or Sub-Committees are unable to attend a meeting for whatever reason, a substitute Member may attend and speak and vote in their place for that meeting. The substitute Member shall be a Member of the Council drawn from the same political group as the Member who is unable to attend the meeting, and must not already be a Member of the relevant Committee or Sub-Committee.

The substitute Member must declare themselves as a substitute, and minuted as such, at the beginning of the meeting or as soon as they arrive.

(b) Declarations of Interest

Declarations of Interest by all Members present of any personal interests in matters on the agenda, the nature of any interest and whether the Members regard the interest as prejudicial under the terms of the Code of Conduct.

(c) Exclusion of the Press and Public

Exclusion of Press and Public - To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: Any item appearing in Part 2 of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

2. CHAIRMAN' S COMMUNICATIONS

3. CALL OVER

- (a) Items will be read out at the meeting and Members invited to reserve the items for consideration.

GOVERNANCE COMMITTEE

- (b) To receive or approve the reports and agree with their recommendations with the exception of those items which have been reserved for discussion.

Note: Notices of Motion and Petitions referred from Council will be reserved automatically.

4. PETITIONS

No petitions have been received.

5. PUBLIC QUESTIONS

No public questions have been received.

6. DEPUTATIONS

No deputations have been received.

7. WRITTEN QUESTIONS FROM COUNCILLORS

No written questions have been received.

8. LETTERS FROM COUNCILLORS

No letters have been received.

9. NOTICES OF MOTIONS REFERRED FROM COUNCIL

No Notices of Motion have been received.

10. ROLE AND TERMS OF REFERENCE OF THE GOVERNANCE 1 - 6 COMMITTEE.

Report of the Director of Strategy & Governance (copy attached).

Ward Affected: All Wards

GOVERNANCE COMMITTEE

11. GOVERNANCE COMMITTEE DRAFT WORK PLAN. REPORT OF THE DIRECTOR OF STRATEGY & GOVERNANCE (COPY ATTACHED). 7 - 10

Contact Officer: Elizabeth Culbert, Tel: 29-1515
Managing Principal

Ward Affected: All Wards

12. ESTABLISHMENT OF THE SUSTAINABILITY COMMITTEE. 11 - 14

Report of the Director of Strategy & Governance (copy attached).

Contact Officer: Thurstan Crockett, Head of Sustainability & Environmental Policy
Tel: 29-2503

Ward Affected: All Wards

13. MEMBERS DEVELOPMENT - UPDATE. 15 - 32

Report of the Director of Strategy & Governance (copy attached).

Contact Officer: Caroline Banfield, Democratic Services Manager
Tel: 01273 291126

Ward Affected: All Wards

14. WEB CASTING OF MEETINGS. 33 - 36

Report of the Director of Strategy & Governance (copy attached).

Contact Officer: Mark Wall, Head of Democratic Services
Tel: 01273 291006

Ward Affected: All Wards

15. APPOINTMENT OF COUNCIL REPRESENTATIVE TO THE COASTAL ISSUES SPECIAL INTEREST GROUP.

Councillor Smith nominated following the resignation of Councillor Janio.

16. METHODOLOGY OF CONSULTATION AFTER FIRST 6 MONTHS.

Director of Strategy & Governance to report (verbal update).

Ward Affected: All Wards

GOVERNANCE COMMITTEE

17. INITIAL REVIEW OF THE FIRST ROUND OF CABINET AND CABINET MEMBER MEETINGS.

Director of Strategy & Governance to report (verbal update).

Ward Affected: All Wards

18. ITEMS TO GO FORWARD TO COUNCIL.

To consider items to be submitted to the 17 July 2008 Council meeting for information.

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Mark Wall, (01273 291006, email mark.wall@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk

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